



**23<sup>rd</sup> Annual  
POSTGRADUATE WRITERS' CONFERENCE  
August 13 - 19, 2018**

Dear Writers,

Vermont spring has finally taken hold, turning our thoughts ahead to August with heightened expectancy. We're so excited to have you on board and look forward to our week here together.

We know many of you are already focusing on the pages you plan to present to your Conference workshop group. To guide you in those efforts, we're attaching the **PWC Workshop Submission Instructions**. Please read these carefully well in advance of the **manuscript due date of Monday, July 2**, and check with us if you have any questions.

The guidelines will also be posted online for easy and ongoing reference. To access all our important documents, including this bulletin, go back to the main Conference webpage at [www.vcfa.edu/pwc](http://www.vcfa.edu/pwc), then click the links under the heading, "Registered Participants."

This online archive will grow as the Conference approaches. If you haven't consulted it yet, you'll want to read the "**Travel Planning**" memo sooner rather than later. Do check this menu of documents periodically over the coming months, especially if you're worried you might have missed or deleted one of our messages.

Meanwhile, speaking of deadlines, the first is the **June 1 due date for Conference balances**. Please note that we *don't send out individual invoices*. You can log in to your registration account any time to view your balance and make payments or other changes, i.e. in your dorm room or meal options. (Click "REGISTER HERE" from the main PWC page. To enter the online system, click "Register Now." Next, scroll down to the lower right to "View or Change Your Existing Registration.") You can also mail a check to VCFA at the below address.

If you have any questions about your account or the process, please do be in touch. And of course let us know right away if your plans for August have changed, so we have a chance to re-fill your spot from our waiting list. **Jericho is on currently on maternity leave, so until her return in late June, please route all correspondence to Ellen's inbox.**

Looking further ahead, you should expect to receive the email with your group's **manuscripts during the week of July 16th**. That mailing will include instructions for handling the attached PDF file(s) and general suggestions for workshop prep. If your faculty member has any more specific requests or recommendations, we'll pass those along. If you'll be out of email reach in

July, or need to make alternate arrangements for getting the manuscripts, let Jericho know when you send your submission. The success of our workshops relies on everyone having the pages well ahead of the Conference start.

Thanks so much for your attention to these key dates, and to the other details that help make the operation run smoothly. We're delighted you've made the VCFA Postgrad Conference part of your writing year, and will be in touch as we all get ready for August.

All best,

*Ellen & Jericho*

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