



## Enrollment Verification at VCFA

Enrollment verification at VCFA is the responsibility of the Registrar's Office. VCFA verifies student enrollment through the National Student Clearinghouse (NSC) in accordance with federal regulations. The Clearinghouse then reports student enrollment status and deferment information for financial aid purposes, on behalf of VCFA, to the Department of Education and the education finance community.

The Clearinghouse services comply with the Family Educational Rights and Privacy Act (FERPA), which protects students' privacy rights in their education records.

Enrollment status is reported to NSC on a monthly basis, in accordance with federal regulations. However, if enrolled students are asked to provide enrollment verification in advance of this monthly reporting, there are several options:

- 1) Enrolled students may view and print a copy of their current semester schedule via [myVCFA](https://myvcfa.vcfa.edu/Home.aspx), VCFA's secure portal: <https://myvcfa.vcfa.edu/Home.aspx>. In most cases, this will serve as verification of enrollment for the current enrollment period.
- 2) Enrolled students may also request an enrollment verification letter from the registrar.
- 3) In-School Deferment forms (for prior student loans) should also be submitted to the registrar.

If you have any questions about enrollment verification or loan deferment, please contact the VCFA Registrar's Office:

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