



**20th Annual
POSTGRADUATE WRITERS' CONFERENCE
August 10-16, 2015**

March 27, 2015

Dear Writers,

We're excited it's finally spring, including because that brings us closer to August and our week here together. Whether you were part of our first wave of registrants or only recently jumped on board, we'd like to say once again that we're honored to have you as a participant.

As noted in your confirmation letter, we will send timely information and updates by email, so remember to keep us posted about any address changes. Meanwhile, www.vcfa.edu/pwc will continue to serve as a resource and portal between now and arrival day.

In the right-hand column, just below the "Enrollment Update" text, you'll see the two link bars. The lower one reads "**INFORMATION FOR REGISTERED PARTICIPANTS.**" This jumps you to our archive of documents, which will grow as the Conference approaches. If you haven't consulted the "**Travel Planning**" memo yet, you may find it helpful. Do check the "INFORMATION..." page periodically over the coming months, especially if you're worried you might have missed or deleted one of our messages. Along with the other documents, we'll also post the participant bulletins starting with this one, so they're available for ongoing reference.

You already clicked the top bar, "**REGISTER HERE,**" to sign up. Going forward, you'll use it again to return to the registration site. From that landing page, click "Register Now" to enter the system. On the next page, scroll down to the lower right to "[View or Change Your Existing Registration.](#)" You can log in to your account any time to make payments or other changes (i.e. in your dorm room or meal options.)

Speaking of accounts, remember that Conference balances are **due June 1**. Please note that we don't send out individual invoices. Simply use the navigation steps above to view your balance and make full or partial payments by credit or debit card. You can also mail a check to VCFA at the address below. If you have any questions about your account or the process, Jericho is here to assist with that.

The next crucial date in our run-up to August will be Wednesday, **July 1**—the deadline for **workshop manuscripts**. We know many of you are already thinking about and working on the pages you plan to present. To assist you in those efforts, we're attaching the **Workshop**

Submission Instructions, and also posting them online. Please read these carefully well in advance, and check with us if you have any questions.

Looking further ahead, you should expect to receive the email with your group's **manuscripts by Friday, July 17th**. That mailing will include instructions for handling the PDF file(s) and general suggestions for workshop prep. If your faculty member has any more specific directives, we'll pass those along. If you'll be out of email communication in July, or need to make alternate arrangements for getting the manuscripts, let Jericho know. The success of our workshops relies on everyone having the pages well ahead of the Conference start.

We're putting all these key dates together in a single list for quick reference (attached and see online archive.) Thanks in advance for your attention to these deadlines, and to the other details that help make the operation run smoothly. We're delighted you've made the Conference part of your writing plans for 2015, and look forward to being in touch as we all get ready for August.

Cheers,

Ellen & Jericho

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