



Minutes for the Diversity & Inclusion Committee meeting

Thursday, December 7, 2017

10:30am-12noon EST

CH103 or via conference call

In attendance:

Aldrena Corder (GD alum), Ann Cardinal (Director of Student Recruitment), David Markow (VP for Student Services), Erica Hare (CFO/Exec. VP for Admin.) – *chair*, Jenn Renko (Program Director, GD), Jennifer Skinder (Program Director, MAT/MAADE), Jericho Parms (Associate Director, MFAW) – *chair*, Lauren McCall (MC student), Liz Patton (Faculty, MAT/MA), Mario Ontiveros (Faculty, VA), Rick Baitz (Faculty, MC), Tamara Perkins (Film student), Thatiana Oliveira (Assistant Director, VA), Trinie Dalton (Faculty, MFAW and W&P), Valentyn Smith (W&P student), Will Alexander (Faculty, WCYA), Yoly Mancilla (WCYA student)

Absent:

Tasheka Arceneaux-Sutton (Faculty, GD), Samuel Kolawole (W&P student), Cori McCarthy (WCYA alum)

- Introductions
- The Committee discussed that the scope of its work would include diversity and inclusion planning, policies and procedure related to staff, faculty, students, the on-campus experiences of all who visit and the experiences of the VCFA population vis-à-vis the city of Montpelier.
ACTION ITEM: Jericho will update and share a central Google folder for working committee documents. The previously drafted mission and values of the committee will be circulated for edits/thoughts/ discussion.
- The Committee discussed inviting a board member to join.
ACTION ITEM: Erica will follow up with President Greene about a board member to invite.
- The Committee discussed creating and ultimately publishing a dashboard of demographic data of the various populations (i.e., students, staff, faculty) with explicit goals. Student data comes from PowerCampus and is available. Faculty and staff data is not collected routinely and could require a survey to be created by this committee.
ACTION ITEM: Follow up on survey at next meeting. Co-chairs will bring student information to next committee meeting.
- Committee discussed a diversity and inclusion art exhibit/installation on campus. *Follow up on this at next meeting.*
- The Committee discussed the need to establish greater transparency and accessibility on the VCFA Diversity & Inclusion website, including clear contact information and resources.
ACTION ITEM: Co-chairs will do an initial review of website to update membership list and key contacts. Additional updates to be reviewed at next meeting.
- Meeting frequency was discussed. Committee decided to hold monthly meetings, excepting December and July, and strive toward a yearly in-person meeting. January date TBD.